

## **Buckland Parish Council Statement on Health and Safety**

Buckland Parish Council (“Council”) aims to protect all persons including employees, volunteers, contractors and members of the public from potential injury and damage to health which may arise from work activities through a positive scheme of risk management.

Council will -

- Manage the health and safety risks in the workplace proactively to prevent accidents and cases of work-related ill health
- Maintain safe and healthy working conditions, provide and maintain equipment and tools and ensure safe storage and use of any substances
- Provide clear instructions and information, with adequate training, to ensure employees are competent to do their work. The Parish Council will provide such information, training and supervision, as is needed for this purpose
- Engage and consult with employees on matters affecting their health and safety
- Undertake regular risk assessments and insure against liability for injury or disease to its employees arising out of their employment
- Provide for maintenance of a First Aid Kit and offer employees the opportunity to undertake basic first aid training
- Maintain up to date records of Health and Safety incidents and Report under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) as appropriate.
- Give a high level of commitment to health and safety and comply with all statutory requirements.

Council will ensure employees are made fully aware that:

- Employees have a legal duty to:
  - co-operate with Council to assist in complying with all its statutory duties
  - take reasonable care for their health and safety and for the health and safety of people who may be affected by their acts or omissions at work
- Employees are responsible for reporting accidents or hazardous instances in a designated accident/incident book and to attend any training that promotes the health and safety as instructed by the Parish Council
- Employees are personally responsible for the safekeeping of their own belongings

**Date Adopted: 14<sup>th</sup> September 2020.**

**Next review date: September 2023.**

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